

Rogers Lake West Shore Association, Inc. PO Box 644, Old Lyme, CT 06371

December 11, 2017

Present were:

President Dave Evers

Vice President Brian Pendleton

Treasurer Mark Hastings

Secretary Nicole Krol

Board Members Susan Hastings, Lynn Roberts & Dennis Overfield.

President Dave Evers called the meeting to order at 7:07 PM.

#### **SECRETARY REPORT**

Nicole read the minutes from November. Dennis made a motion to accept, Sue second, motion passed unanimously.

#### **TREASURER'S REPORT**

- Mark provided a detailed profit and loss statement. The net funds did not balance, Mark will balance and send an updated statement.

Dennis made a motion to accept the treasures report once the net funds balance, Brian second, motion passed unanimously.

#### **ROADS**

- Brian and Dave will survey Avon when the weather is a little warmer.

#### **ROWS**

- The leaves have not been removed from the ROW's, Sue will check the records to see if we have paid for the service. Dave will call to see when the leaves will be removed. Dave will also ask for an estimate of mowing and leaf removal for next season.

#### **CLUBHOUSE**

- The Christmas Party will be this Friday at 6pm.
- Sue noticed the kitchen sink faucet needs to be replaced. Dennis made a motion to purchase a new faucet for the kitchen, Sue second, motion passed unanimously. Mark will replace the faucet once it is purchased.
- Mark and Sue noticed the heat has been above the minimum temperature requested when leaving the clubhouse, of all those renting the clubhouse, on a few different occasions.

- Nicole will edit the clubhouse contract to reflect the change the board made in the handbook regarding discounted rates for association members. "To obtain the Association member discount rate, a renter must be current with all tax liabilities."

#### **OLD BUSINESS**

- Lynn has a letter drafted for residents on Glover Ave. She will make some corrections and send out for the board to review.
- Mark is still working on the estimates for the new heating/cooling system for the clubhouse. He has new information from different contractors, he will continue to work on the estimates. The board will consider putting the duct work into the ceiling. Mark will have the ceiling tiles tested for asbestos.
- Mark filed the finance form with the town of Old Lyme.

#### **NEW BUSINESS**

- The next meeting will be held January 8<sup>th</sup> due to the first Monday being New Year's Day.

Motion to adjourn the meeting was made by Lynn, Dennis second, motion passed unanimously.

Meeting adjourned 7:51PM

Respectively submitted by Nicole Krol