

Rogers Lake West Shore Association, Inc. PO Box 644, Old Lyme, CT 06371

December 5, 2016

Present were:

President            Dave Evers  
Vice President     Richard Dakin  
Treasurer          Mark Hastings  
Secretary          Nicole Krol

Board Members    Dennis Overfield, Dick Smith, Carolyn Ross, Susan Hastings, Brian Pendleton, Kristin Vernon

President Dave Evers called the meeting to order at 7:07 PM

#### SECRETARY REPORT

Nicole read the minutes from November. Dennis made a motion to accept with corrections, Carolyn second, motion passed unanimously.

#### TREASURER'S REPORT

- Mark provided the board with copies of the balance sheet and profit and loss statement. Dave asked that a line item of a reserved amount (the past CD amount) be listed on the profit and loss statement.
- Mark will send out letters before liens are put on homeowners properties for non payment of association taxes.
- Sue would like to purchase checks with 2 lines and envelopes for QuickBooks. Dennis made a motion to approve the purchase of QuickBooks checks and envelopes, Brian second, Richard opposed, motion passed.
- Mark will send the board members the letter to be sent out to past due property owners for approval.
- Dennis made a motion to accept the treasures report for October and November, Kristin second, motion passed unanimously.

#### ROADS

- Brian updated the board with the new updated estimates from the paving companies. Paving will be done in the spring. Kristin made a motion to accept Dibbles' estimate, Brian second, motion passed. The roads are not going to be surveyed before the job is done but Dave will get out his metal detector and see if he can locate the property markers.

Carolyn asked if the tree that split on Avon was located on association property Carolyn will call the town to confirm.

## **ROWS**

- Clint removed half of the fence to start the swale, he is not comfortable reinstalling the fence so Dave will contact the fence company when it is ready to be installed. The last panel of fence on the left hand side will be removed. Clint's estimate did not go down even though he will not be reinstalling the fence.
  - Dave, Brian, and Dennis looked at ROW 9 after a complaint was made. The ROW stairs need to be improved. Brian will get a couple of different estimates, exploring different options for the staircase including wood or cement.
  - Dave received a letter from Bartlett's stating the trees located and removed from ROW13 were dead and infested with bugs. The board members have not heard if the insurance company has offered a settlement with the Johnsons.
  - Dick provided the board with 3 estimates for removing the tree at ROW2, Dennis made a motion to go with Teixeira for the tree removal on ROW2, Kristin second, Richard opposed, motion passed. Dave will contact Teixeira to let him know he got the job.

## **CLUBHOUSE**

- Newly installed floor looks good.
  - It has been decided the association main entrance sign will be a cream colored sign with the maroon lettering. Brian will bring the clubhouse sign so the sign color can be matched as best as possible. Kristin asked the height of the sign Brian will find out.
  - Susan asked if Kristin Dishaw, the clubhouse manager will receive a pay raise for year 2017. Susan suggested the board offer Kristin a pay raise for the year 2017 and made a motion to offer Kristin \$200 a month for doing such a wonderful job managing the clubhouse, a \$25 increase in pay, Carolyn second, motion passed unanimously.

## **OLD BUSINESS**

## **NEW BUSINESS**

- The Christmas party is on the 16<sup>th</sup> of December and starts at 6pm.
- The next RLWSA meeting will be held Monday January 9, 2017
- The handbook was typed and needs to be edited the board will discuss more in January. Dennis will send me a copy which I will forward to the other board members to review and make changes.
- Kristin Vernon is resigning as of the close of this meeting. The board thanks her for the time she has spent as a board member and all of the hard work she has put in!

Brian made a motion to adjourn, Carolyn second, motion passed.

Meeting adjourned 8:18PM

Submitted by Nicole Krol